**St Peters Internal Incident Reporting Template**

|  |  |  |  |
| --- | --- | --- | --- |
| St Peters Named Team:  |  | Second Named Team:  |  |
| Age Group:  |  | Division:  |  |
| Date:  |  | Round:  |  |
| Venue:  |  | Time:  |  |

***Details of Alleged Offender(s):***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Full Name  |  | Role  |  | Club:  |  |
| Full Name  |  | Role  |  | Club:  |  |
| Full Name  |  | Role  |  | Club:  |  |

**Version of Events**
Describe the facts of the alleged incident (what happened, who was involved, player numbers, when and where it occurred and any circumstances that led to the alleged incident?):

***Injuries***

Provide details of any injuries that occurred as a result of the alleged incident:

***Witness Statements***

Please provide details of a maximum of 3 witnesses (include statements separately):

***Complainant Details:***

|  |  |
| --- | --- |
| Club:  |  |
| Full Name:  |  | Role:  |  |
| Phone Number:  |  | Email:  |  |
| Signed:  |  | Date:  |  |

***Outcome Expectations***

What action would you like to see occur as a results of this complaint?

***Example of Witness Statements ( DELETE THIS ITALIC EXAMPLE)***

***The following is an example of what could be written.***

***-------***

***During the game between St Peters FC and South Melbourne on Sunday 28 May 2017 at Moorleigh Reserve in Bentleigh East between U15/5 teams I witnessed an incident in the x quarter.***

***A St Peters player was about to take a kick following the award of a mark about 40 metres from the St Peters goal.***

***[Describe what happened and where the incident occurred]***

***e.g.; I witnessed a South Melbourne player wearing number XX .  The St Peters FC Player, Jane Doe, responded by xxxx***

***On hearing the obscenity the Field Umpire, who had not witnessed the kicking of the St Peters FC player, overturned the decision for a kick following the St Peters FC player mark.  A free kick was then awarded to South Melbourne at the spot where the original kick was to be taken.***

***I do not believe this action was an accident or that it occurred during a contest for the ball. The kick into [location of kick] was a separate deliberate action.***